

Cornwall's Regimental Museum

Volunteer Role Profile



Title of Role

Light Infantry Archive Coordinator

Purpose of Role

To oversee the Light Infantry (LI) archives and support the collections manager in their proper care and documentation. To carry out research projects relevant to the LI regiment, collection and archives, including responding to relevant enquiries from members of the public.

Anticipated Time Contribution

Ideally one day a week, but we are flexible so please discuss with us what time commitment you feel you will be able to give.

Anticipated Duration of Role

We would ideally welcome a commitment of at least 6 months for this role but this is not always essential.

Main Activities or Duties

- Working alongside the collections manager to maintain the LI collections and archives
- Researching paper and photographic archives in response to relevant historical information requests and enquiries from members of the public
- Carrying out relevant research projects relating to the history of the LI
- Taking on research projects as required
- Writing articles for the museum as required
- Other duties as they arise

Personal Characteristics and Skills

- High analytical skills
- Good attention to detail
- Good communication skills – in person and in writing
- Willing to learn and be trained in best practice
- Reliable timekeeper
- Good organisational skills